

TO: Deputy Director (Administration)

FROM: Assistant Director (Personnel)

SUBJECT: Active Duty Training of G-2 Reserve Officers in CIA

1. PROBLEM.

To develop procedures and policies for two (2) week active duty training in CIA of Reserve officers employed by G-2, Department of Army.

2. FACTS BEARING ON THE PROBLEM.

a. On 19 January 1953, General Smith concurred in principle in the proposal, made by [ ] that an exchange of Reserve officer training facilities be considered.

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b. The Deputy Director (Plans) does not wish to have Reserve officers brought into contact with covert operations or offices.

c. The Security Officer, CIA, can insure adequate security clearance of officers who meet eligibility criteria for participation.

d. The Office of Training can absorb the additional training load within selected programs which are now in operation.

e. The Deputy Director (Intelligence) can utilize selected Reserve officers for short periods on desk assignments within Intelligence functions.

3. DISCUSSION.

a. CIA has the option of stipulating all conditions under which training is to be accomplished. These conditions include forecasting names and numbers of trainees in advance, selection of eligible trainees, security investigation, latitude in determining appropriate training and/or desk assignments, and degree of exposure to classified information or operations. Such conditions are essentially the policies which should be made known to G-2 and the Reserve officers concerned.

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Security Information

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b. Subject to the capabilities of the Office of Training, the bulk of the two (2) week period should be devoted to a planned training program, rather than to desk assignments. Such a policy will provide better security control, and will also offer the trainees a broader understanding of this phase of their profession. The good will thus created may be the principal return derived by CIA for the cooperation extended to G-2.

c. The crux of the program is advance knowledge of how many eligible officers will be made available for training at dates specified by CIA. This information will have to be furnished periodically by G-2 so that proper planning and preparation can be accomplished.

4. CONCLUSION.

The policies and procedures presented in Enclosure 1 meet the basic requirements for implementing the exchange training proposal.

5. RECOMMENDATION.

That the attached policies and procedure be accepted and approved.

W. H. H. MORRIS, JR.

1 Enclosure;  
Policies and Procedures

ACTION BY APPROVING AUTHORITY:

Date 12 Feb 53

Approved (disapproved), exceptions, if any.

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WALTER REID WOLF  
Deputy Director  
(Administration)

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